

**NAME**

Address  
Address

*Residence Telephone*

*Business Telephone*

*SUMMARY:*

More than twenty years experience within a security environment encompassing the signals intelligence, electronic warfare and TEMPEST fields • Solid record of achievement in security and safety, production, and quality assurance areas • Ten year background in the design, development, instruction, and evaluation of military training programs.

*PROFESSIONAL EXPERIENCE:*

TECHNICAL COMPANY

CITY, STATE

**DIRECTOR OF SECURITY AND SAFETY**

**1986 to present**

- Manage staff of seven in the operation of a Government Security Department.
- Direct plant physical security operations for fourteen buildings.
- Administer \$1M budget.
- Interface with contract security service.
- Implement Safety and Right to Know procedures.

**PRODUCTION MANAGER**

**1985 to 1986**

- Directed the building, testing, and shipping of AMRAAM Microwave Frequency Reference Unit, AMRAAM Radio Frequency (RF) Fuse, and M/A-COM Digital Communications Components (DCC) up and down satellite converters.
- Significantly reduced rework or scrap through QA training.
- Increased production more than 330% during a 90-day period.
- Tripled gross revenues to \$180K monthly.
- Turned around troubled product line to achieve shipping within 6 months.

**QUALITY ASSURANCE ENGINEER**

**1984 to 1985**

- Insured Quality Compliance on AMRAAM production and Japanese Sea Sparrow.
- Performed preliminary Quality Analysis on the Ford Aerospace, Low-cost Harm Seeker Program.
- Gained proficiency in MIL-STD 883, 9858A, AR 92 and WS 6536.
- Promoted to Production Manager based on QA and QC successes.

ENGINEERING COMPANY

CITY, STATE

**EDUCATION SPECIALIST**

**1982 to 1983**

- Developed, produced, and edited lesson plans and job performance aids in support of the U.S. Army Electronic Warfare/Cryptologic disciplines.

U.S. ARMY INTELLIGENCE AND SECURITY COMMAND

**RETIRED MASTER SERGEANT**

**1962 to 1982**

*Military Management Experience:*

- Personnel Administration and Supervision
- Personnel Counseling
- Job Performance Evaluations
- Logistics Requisition and Accountability
- Waveform Analysis
- Radio Finger Printing
- Radio Signals Analysis
- Data Intercept and Analysis
- Budgeting

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*EDUCATION:*

<b>Certificate of Completion / Electronic Technology Program</b> Computer Processing Institute	<b>1984</b>
<b>Business Management Studies</b> State College	<b>1978</b>
<b>Associate of Arts / Business Administration</b> Community College	<b>1977</b>

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*SPECIAL TRAINING:*

**Automated Information Systems and Security Manager Courses**  
Defense Investigative Service

**Basic Industrial Security I and II**  
Industrial Security Associates

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*MEMBERSHIPS:*

National Classification Management Society • American Society for Industrial Security

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*CLEARANCE:*

SECRET - Special Access  
Defense Investigative Service

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*References available upon request*